

**CITY OF ASSUMPTION**  
**Committee of the Whole Meeting**  
**Tuesday, December 16, 2025**

Meeting called to order at 6:00 p.m. at City Hall by Alderperson Gary Nelsen who led the Pledge of Allegiance.

Roll call was answered by Alderpersons Gary Nelsen, Travis Sullivan and Donny Walden. Also, present were Mayor William Herbord, Police Chief Seath Hubbs, Water Collector Tanya Rhoades, Water Employee Dana Owens, Street Supt Darin Damery, and City Clerk Janet Waller.

Present in the audience were Janis Herbord and Ben Thompson.

Absent were Alderpersons Ricky Bradshaw, Herb Palmer and Kim Porter, Water Supt Jack Duncan and Treasurer Angel Palmer.

**Public Comments:**

**Under New Business:**

Council Member Nelsen, seconded by Council Member Walden, made a **motion to approve the minutes of November 18, 2025**. Motion carried with Alderpersons Bradshaw, Nelsen, Palmer, Porter, Sullivan and Walden voting aye and 0 nays.

**NPDES Permit:**

No update.

**Engineer Update:**

The Sanitary Sewer Phase 2 project will have a change order deduct of \$49,034.60 to reconcile unused quantities. The disbursement for Petersburg Plumbing will be \$352,103.96.

The Watermain and Lead Project will do 8 more lead service lines for the unused loan contingency funds.

The Water Treatment Plant building shell is complete and interior work is 70% complete. The disbursement for Burdick will be \$1,069,528.96.

**Water:**

The epoxy is being done this week and no one is allowed in the water plant.

**Water Collector update by Tanya Rhoades:**

Bills will be mailed this week and due January 10, 2026.

**Streets by Darin Damery:**

Salt for the streets will be ordered.

Street Supt would like to purchase \$10,000.00 of rock for the oiling program for 2026. Motion will be placed on the agenda for council.

Trees are finished but there are still stumps to be removed.

**Police by Chief Seath Hubbs:**

The computer and radar will be coming in for the new squad car.

Chief Hubbs will be getting decals on the new squad car thru Dynographics.

Chief Hubbs informed the committee that V Jones has signed a consent order.

**Parks by Dana Owens:**

Nothing to report.

**Subdivision:**

**Finance:**

The committee discussed doing an internal transfer from the TIF fund to general to repay the general Fund for the start up of the TIF (\$45,890.00). This money will be used then to purchase a civil defense system (tornado siren) for approximately \$34,000.00.

The tornado siren will cost \$17,085.00 to install and \$14,453.06 for the multidirectional output system. It will be a same day installation for the system.

The committee would like to start working on budgets in January.

**Other:**

Mayor Herbord wished everyone a Merry Christmas.

Mayor Herbord thanked the employees for the Snow Plowing.

Mayor Herbord is giving all employees a paid day off the day after Christmas.

**Health and Safety:**

Nothing to report.

**Public Comments:**

None

Alderperson Nelsen adjourned the meeting at 6:18 pm

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Janet Waller  
City Clerk

Council Member Nelsen, seconded by Council Member Palmer, made a **motion to approve the Committee of the Whole Minutes of December 16, 2025.** Motion carried with Alderpersons Bradshaw, Nelsen, Palmer and Porter voting aye and 0 nays. Sullivan and Walder were absent.